FY2027 Adopted
Comprehensive Schedule of Fees



Prepared by the Finance and Administration Departments

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COMPREHENSIVE SCHEDULE OF FEES

Administration	
Occupational License	
Annual Fee	$75.00 / License
Liquor Licenses	
Beer Original Package	$75.00
Original Package Liquor	$150.00
Beer and Light Wine by Drink	$75.00
Beer by the Drink	$75.00
Retail by the Drink Resort	$450.00
Microbrewery	*
Sunday by the Drink / Sunday Original Package	$300.00
Picnic License	$37.50
Original Package Tasting	$37.50
Retail by the Drink Cater's License	$15.00 **
Non-Intoxicating Beer - By Drink	$37.50

* $5 per 100 barrels of fraction thereof, max $250

** $15.00 per day up to 7 consecutive days, when a by the drink holder wants to sell intoxicating liquor by the drink at a location other than their licensed premises

Other Licenses & Fees	
Fireworks Sales Permit	$1,500.00
Peddler & Solicitor Permit	$50.00 / 30 Day Permit
Festival and Non-Permanent Vendor	$10.00
Notary Fee	$2.00
Photocopies	$0.10 / Page + Cost

Police Department	
Officer Hourly Services — 4 Hours Minimum	$70.00 / Hour
* Excludes School Districts	
Sergeant Hourly Services — 4 Hours Minimum **	$90.00 / Hour
* Excludes School Districts	
Fingerprinting Card	$15.00 / Per Card
Police Report***	$10.00 / Report
Copy of Video — Cloud Link****	$10.00 / Video**

*School District exception is the 4 hour minimum, not the rate.

**Sergeant is mandatory when officer needs of 5 or more are required

***Exception to Charge: If the charge carries the possibility of fifteen (15) days or more in jail/confinement, the defendant shall not be charged any fee for obtaining a police report or any video relevant to the traffic stop or arrest. In addition, the $10.00 fee is waived for victims listed in any report.

****Due to video upload constraints and cost, video provision via external storage (i.e. USB/DVD) is not available.

Development Department

Zoning *

Rezoning - Residential	$250.00
Rezoning - All Others	$250.00
Site Plan Review Application	$250.00
Conditional Use Permit	$500.00
Annexation Petition	$250.00

Subdivisions *

Preliminary Plat	$300 + $2.00 / Lot
Final Plat	$150 + $2.00 / Lot
Street/Alley Vacation	$250.00
Subdivision Variance	$450.00
Infrastructure Construction Permit	2% of Cost
Minor Plats	$35.00
Single-Phase Subdivisions	$500.00

* Applicant responsible for expense reimbursement

Building Permits

Finished Building/Residential	$0.60/ft²
Unfinished Building/Residential	$0.30/ft²
Demolition	$35.00
Grading	$100.00
Deck	$45.00
Outbuilding — Greater than 120 ft²	$45.00
In-Ground Pool	$45.00
Above Ground Pool	$25.00
Fence	$25.00
Poultry Housing (Required Annually Before Sept 1st)	$30.00
Miscellaneous	$15.00

Mechanical Permits

New Residential Structure	$65.00
Minimum/Origination Fee	$30.00
Rough Inspection	$10.00
Finish/Final Inspection	$10.00
Extra Inspection	$25.00

Development (Continued)	
Mechanical Permits (Continued)	
Fixtures — Each	$5.00
Water Heater — Commercial	$10.00
Boiler	$5.00
Furnace	$5.00
Forced Air	$5.00
Fireplace	$5.00
Air Conditioner	$5.00
Oven/Range	$5.00
Exhaust	$5.00
Heat Pump	$5.00
Plumbing Permits	
New Residential Structure	$67.00
Minimum/Origination Fee	$30.00
Ground Rough Inspection	$10.00
Rough Inspection	$10.00
Finish/Final Inspection	$10.00
Extra Inspection	$25.00
Fixtures — Each	$5.00
Water Heater — Residential	$5.00
Lawn Irrigation	$30.00
Backflow Devices	$2.00
Electrical Permits	
New Residential Structure	$125.00
Minimum/Origination Fee	$30.00
Rough Inspection	$10.00
Finish/Final Inspection	$10.00
Extra Inspection	$25.00
Appliances — Each	$10.00
Outlets — Each	$0.25
Circuits — Each	$2.00
Service (Up to 200 Amp)	$15.00

Development (Continued)

Electrical Permits (Continued)

Service (401 Amp to 600 Amp)	$40.00
Service (Over 600 Amp)	$75.00
New Service	$25.00

Plan Review Fees - Residential (New Structures & Additions)

0 - 2,000 Square Feet	$100.00
2,001 - 4,000 Square Feet	$125.00
4,001+ Square Feet	$150.00

Plan Review Fees - Residential (Alterations/Basement Finish)

Non-Structural	$50.00
Structural Changes & Egress Changes	$65.00
Structural/Decks	$25.00

Plan Review Fees - Commercial (New Structures & Additions, Non-Industrial)

0 - 2,500 Square Feet	$385.00
2,501 - 4,500 Square Feet	$650.00
4,501 - 10,000 Square Feet	$1,300.00
10,001 - 50,000 Square Feet	$1,850.00
50,001 - 100,000 Square Feet	$3,250.00
100,001+ Square Feet	Actual Hours Worked

Plan Review Fees - Commercial (New Structures & Additions, Industrial)

0 - 100,000 Square Feet	$600.00
100,001+ Square Feet	Actual Hours Worked

Plan Review Fees - Commercial Tenant Finish

Non-Structural Finish	$150.00
Structural Finish	$200.00

Merchant Use of Downtown Sidewalk

Sidewalk Café Permit	$50.00 / Year
Downtown Sidewalk Sign Deposit	$50.00

Development (Continued)	
Temporary Signs	
Downtown Banners — Each	$25.00
Flexible Materials	$25.00
Rigid Materials	$10.00
Relabeling Fee	$5.00
Permanent Signs	
Projecting or Wall	$125.00
Ground or Roof	$250.00
Pole	$500.00
Replacement	$25.00
Sign with Electronic/LED/Digital Functions	
Single Color, Alphanumeric, Manual Change *	$175.00
Single Color, Alphanumeric, Automatic Change *	$275.00
Multiple Colors *	$375.00
* In addition to Permanent Sign Fees	

Finance Department

Service Fees and Charges

Credit Card Processing Fee	3.00%
Online Credit Card Processing Fee	3.00% + $1.25
Non Sufficient Funds (NSF) and Returned Items	$30.00

Miscellaneous

Meals on Wheels	$3.35 / Day

Parks and Recreation

Athletic Field Rental Fees

Practice (Without Lights - No field prep)	$15.00 Per Field / Per Hour
Practice (With Lights - No field prep)	$25.00 Per Field / Per Hour
Tournament (Without Lights - With prep)	$150.00 Per Field / Per Day
Tournament (With Lights - With prep)	$250.00 Per Field / Per Day

Youth Recreation Program Fees

Basketball League	$75.00 / Child
Baseball League	$75.00 / Child
Softball League	$75.00 / Child
T-Ball League	$55.00 / Child
Soccer League	$75.00 / Child
Little Kickers League	$55.00 / Child
Volleyball League	$75.00 / Child
Little Hoopsters League	$55.00 / Child

Park Amenities

Shelter House Fee	$70.00 Per Day
Smith’s Fork Park Scout Camping Area	$25.00 / Night

Parks and Recreation (Continued)

Event Application Fee & Staffing Service Fees

Event Application Fee (Tournament, Green Space, Courtyard-Specific Event, Block Party, Wine and Walk without Street Closure)	$25.00 Per Application
City Staff Services for Non-City 1 Day Events (Trash Service & Restroom Cleaning Services)	Optional $30.00/hour Per City Staff Member (In Addition to Event Fee)
City Staff Services for Non-City Multi-Day Events (Trash Service & Restroom Cleaning Services)	Mandatory $30.00/hour Per City Staff Member (1 Hour Per Day Minimum) (In Addition to Event Fee)
Parade Fee, (Paid By Parade Organizer)*	$100.00/Parade + $200.00 Damage Deposit
Block Party	$100.00/Party + $200.00 Damage Deposit

*Parade and special event fees are waived for the Smithville R-II School District and Smithville Main Street District. The $200.00 damage deposit must still be paid for all parade applicants.

Courtyard Park/Downtown Space

City or City Co-Sponsor	Free
Courtyard Park Tier 1 - No street closure (Category II, Public Event)	$100.00/Day + $200.00 Damage Deposit
Courtyard Park Tier 1 - No street closure (Category II, Private Event)	$250.00/Day + $200.00 Damage Deposit
Street Closure (Adjacent Streets - Courtyard Park, Public)	$125.00/Day + $200.00 Damage Deposit
Street Closure (Adjacent Streets - Courtyard Park, Private)	$275.00/Day + $200.00 Damage Deposit
Street Closure (Entire Downtown, Public)	$150.00/Day + $200.00 Damage Deposit
Street Closure (Entire Downtown, Private)	$300.00/Day + $200.00 Damage Deposit

Park Green Space Use (Public Event)

Heritage Park Green Space (NE Corner)	$100.00/Day + $200.00 Damage Deposit
Helvey Park Green Space (West Area)	$100.00/Day + $200.00 Damage Deposit
Smith's Fork (N of Restroom Showers, S of Ballfields)	$100.00/Day + $200.00 Damage Deposit

Park Green Space Use (Private Event)

Heritage Park Green Space (NE Corner)	$250.00/Day + $200.00 Damage Deposit
Helvey Park Lake Green Space (West Area)	$250.00/Day + $200.00 Damage Deposit
Smith's Fork (N of Restroom Showers, S of Ballfields)	$250.00/Day + $200.00 Damage Deposit

Parks and Recreation (Continued)

Smith's Fork Campground - Items For Purchase

Campsite Rental	$40.00 Per Night
Primitive Camping	$25.00 Per Night
Ice	$4.00 Per Bag
Firewood	$8.00 Per Bundle

Smithville Activity Center (Weekend Rental)

Half Day Morning (8:00 AM - 3:00 PM)	$125.00 + $200.00 Damage Deposit
Half Day Evening (4:00 PM - 11:00 PM)	$125.00 + $200.00 Damage Deposit
Weekend Full Day (9:00 AM - 11:00 PM)	$250.00 + $200.00 Damage Deposit

Smithville Activity Center (Weekday Rental)

Half Day Evening (4:00 PM - 11:00 PM)	$100.00 + $200.00 Damage Deposit

Smithville Activity Center (Reoccurring Weekly Rental)

Weekly Renter (3-day minimum per month)	$100.00 / Month + $200.00 Damage Deposit

City Employee Discounts

City Employee Plus Immediate Family Rental (facilities and programs)	50% Discount

Animal Control

Dog Licenses

Annual Spayed or Neutered	$10.00
Annual Unaltered	$20.00
Two-Year Spayed or Neutered*	$20.00
Two-Year Unaltered*	$40.00
Three-Year Spayed or Neutered*	$30.00
Three-Year Unaltered*	$60.00
Replacement Dog Tag	$5.00

*Multi-year dog licenses shall only be issued to applicants who also have a valid multi-year vaccine certificate. Consult your veterinarian for details on the availability of a multi-year vaccine.

Impoundment

1st Occurrence	$25.00
2nd Occurrence	$50.00
3rd + Occurrence	$100.00
Surrender Fee (Chief of Police Permission Required)	$150.00

Daily Caretaker Fee - Dog Pound

Dogs at Large	$20.00 / Day
Dogs Held For Observation	$45.00 / Day

Adoption Fees

Dogs	$200.00 / Dog

Public Works (Utilities)	
Water Impact Fee	
¾ Inch Meter	$4,220.00
1 Inch Meter	$7,030.00
2 Inch Meter	$22,510.00
3 Inch Meter	$49,230.00
4 Inch Meter	$88,620.00
6 Inch Meter	$196,930.00
Wastewater Impact Fee	
¾ Inch Meter	$2,800.00
1 Inch Meter	$4,480.00
2 Inch Meter	$15,456.00
3 Inch Meter	$33,236.00
4 Inch Meter	$58,436.00
6 Inch Meter	$134,036.00
Other Impact/Connection Fees	
North Force Main Connection Fee	$279.00 Per Lot (in addition to impact fees)
Stonebridge Connection Fee	$3,900.00 Per GPM (total, no additional impact fees)
Water Service Connection Taps	
¾ Inch, 1 Inch or 2 Inch Meter	$75.00 + Meter Supplies Fee On Request
4 Inch Meter	$100.00 + Meter Supplies Fee On Request
6 Inch Meter	$120.00 + Meter Supplies Fee On Request
8 Inch Meter	$120.00 + Meter Supplies Fee On Request
Utility Billing Services Deposit	
Residential Account	$100.00
Commercial, Industrial, Homebuilder Account	$150.00
Landlord Account	$150.00
Service Fee - Temporary Hydrant Meter	$100.00 (plus usage)

Public Works (Utilities) (Continued)

Stormwater Fees

Stormwater (Sump Pump) Service Charge	$20.00 / Month

Residential Water Fees

Water Meter Service Charge (¾" Meter)	$18.26
Water Meter Service Charge (1" Meter)	$18.26
Water Meter Service Charge (¾" Meter) - Senior Rate	$15.53
Water Meter Service Charge (1" Meter) - Senior Rate	$15.53
Water Meter Service Charge (2" Meter)	$86.19
Water Meter Service Charge (3" Meter)	$169.15
Water Meter Service Charge (4" Meter)	$263.91
Water Meter Service Charge (6" Meter)	$526.78
Water Usage Rate (per 1,000 Gallons)	$12.92
Wholesale Water Rate* (per 1,000 Gallons)	$7.71
Late Penalty	10% of Past Due Amount
Reconnection Fee (Following Disconnection of Service)	$50.00
Reconnection Fee (Snowbird Applicants)	$50.00
Consumption Data Log	$100.00

*Water is sold to PWSD #8 at the Rate Per 1,000 Gallons Listed Above (Per the Most Current Contract With PWSD #8).

Residential Wastewater Fees

Wastewater Meter Service Charge (¾" Meter)	$31.68
Wastewater Meter Service Charge (1" Meter)	$31.68
Wastewater Meter Service Charge (¾" Meter) - Senior Rate	$26.92
Wastewater Meter Service Charge (1" Meter) - Senior Rate	$26.92
Wastewater Meter Service Charge (2" Meter)	$153.15
Wastewater Meter Service Charge (3" Meter)	$325.29
Wastewater Meter Service Charge (4" Meter)	$470.82
Wastewater Meter Service Charge (6" Meter)	$938.02
Wastewater Usage Rate (per 1,000 Gallons of water used)	$13.22
Late Penalty	10% of Past Due Amount

Public Works (Utilities) (Continued)

Non-Resident (Outside City Limit) Customers*

Sewer Only (Outside City Limit) Customers	$120.39 / Month
Water Only (Outside City Limit) Customers	$27.40 / Monthly + $19.38 / 1,000 Gallons
Water Only (Outside City Limit) Customers - Senior Rate	$23.29 / Monthly + $19.38 / 1,000 Gallons

*This Rate is Set By City Ordinance No. 3208-23, Section 705.040.

Commercial Water Fees

Water Meter Service Charge (¾" Water Meter)	$18.26
Water Meter Service Charge (1" Water Meter)	$28.70
Water Meter Service Charge (2" Water Meter)	$86.19
Water Meter Service Charge (3" Water Meter)	$169.15
Water Meter Service Charge (4" Water Meter)	$263.91
Water Meter Service Charge (6" Water Meter)	$526.78
Water Usage Rate (per 1,000 Gallons)	$12.92
Late Penalty	10% of Past Due Amount
Reconnection Fee (Following Disconnection)	$50.00
Consumption Data Log Request	$100.00

Commercial Wastewater Fees

Wastewater Meter Service Charge (¾" Water Meter)	$31.68
Wastewater Meter Service Charge (1" Water Meter)	$50.35
Wastewater Meter Service Charge (2" Water Meter)	$153.15
Wastewater Meter Service Charge (3" Water Meter)	$325.29
Wastewater Meter Service Charge (4" Water Meter)	$470.82
Wastewater Meter Service Charge (6" Water Meter)	$938.02
Wastewater Usage Rate (per 1,000 Gallons of water used)	$13.22
Late Penalty	10% of Past Due Amount

State Department of Natural Resources Fees

Monthly State Fees - Accounts With Sewer

Monthly State Fees (≤ 1" Meter)	$0.50 / Month
Monthly State Fees (> 1" and ≤ 2" Meter)	$2.00 / Month
Monthly State Fees (> 2" and ≤ 4" Meter)	$9.41 / Month
Monthly State Fees (> 4" Meter)	$18.91 / Month

Monthly State Fees - Accounts Without Sewer

Monthly State Fees (≤ 1" Meter)	$0.44 / Month
Monthly State Fees (> 1" and ≤ 2" Meter)	$1.75 / Month
Monthly State Fees (> 2" and ≤ 4" Meter)	$8.50 / Month
Monthly State Fees (> 4" Meter)	$16.50 / Month

Public Works (Streets)

Excavation Fees

One Time (Non-Franchise) ROW Excavation Permit	$20.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut
Annual Excavation Permit (Paid By Franchises of Facilities Within the ROW)	$250.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut

*$20.00 Minimum Cost for Any Size Street Cut

Sanitation Fees

Trash & Recycling Fees

Regular Residential Trash & Recycling	$21.79
Senior Discount (Available To Ages 65 and Older)	$18.52
Additional Cart — Each	$10.00 / Month
Residential Yard Waste (Resident Must Opt-In)	Included In Residential Trash Fee
Extra Trash Bag Tags - Each Tag	$1.50 Per Tag
Extra Trash Bag Tags - Sheet of 5 Tags	$6.50 Per Sheet
Late Penalty	10% of Past Due Amount